



February 2018

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Welcome to the first State of South Dakota Careers eNewsletter. The State of South Dakota offers career opportunities in a variety of fields all across the state. This newsletter is a tool to keep you informed about available employment opportunities and will be shared quarterly with our listserv subscribers ([click here to add your email address](#)) and on our Careers [Facebook](#) page.

In this first issue, you will find general information about state government, available internships, upcoming job fairs, tips for applying for jobs, and more. Please share with your family and friends who may also be interested in a career with us.

## South Dakota State Government Overview

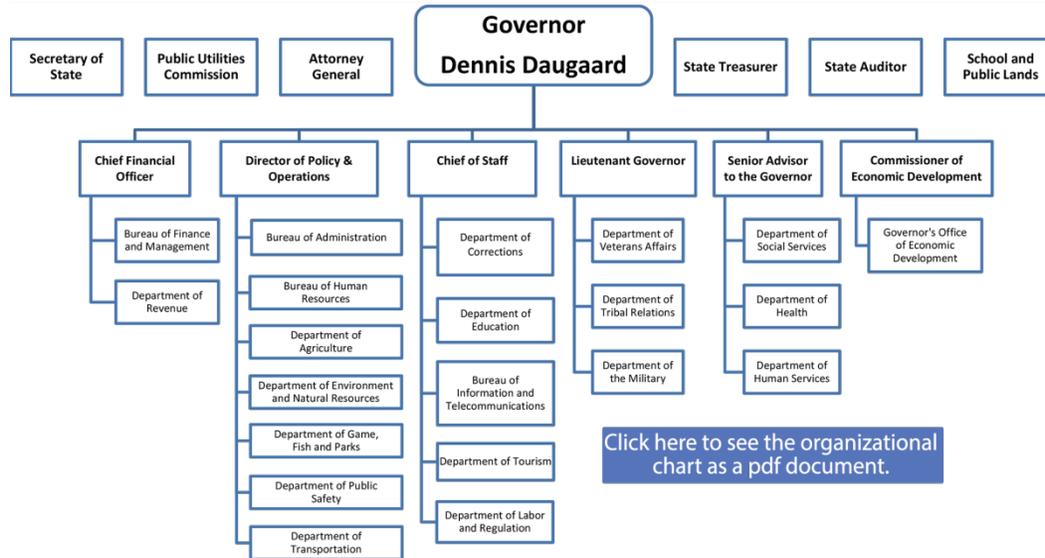
*Ever wonder how South Dakota's State Government is organized and how all the departments fit together?*

State Government in South Dakota is divided into three main branches:

- Legislative Branch includes the Legislative Research Council, Legislative Audit, 35 State Senators, and 70 State Representatives.
- Judicial Branch is made up of the Unified Judicial System and the South Dakota Supreme Court.
- Executive Branch includes eight elected officials, the lieutenant governor, and the governor. The governor has decision-making authority over four bureaus and 17 departments, including:
  - Bureau of Administration
  - Bureau of Finance & Management
  - Bureau of Information & Telecommunications
  - Bureau of Human Resources
  - Department of Agriculture
  - Department of Corrections
  - Department of Education
  - Department of Environment and Natural Resources
  - Department of Game, Fish & Parks
  - Governor's Office of Economic Development
  - Department of Health

- Department of Human Services
- Department of Labor and Regulation
- Department of Military
- Department of Public Safety
- Department of Revenue
- Department of Social Services
- Department of Tourism
- Department of Transportation
- Department of Tribal Relations
- Department of Veterans Affairs

Executive Branch Organizational Chart



## Legislative Fun Facts

The 2018 Legislative session commenced on Tuesday, January 9<sup>th</sup>, and the Capitol is buzzing.

1. Legislative sessions begin every year on the second Tuesday in January at noon. The state constitution limits the length of these sessions to no longer than 40 legislative days. Legislative days do not include Sundays, holidays, or days when the legislature is in recess. Prior to 1964, the legislature only met in odd-numbered years for a period of sixty days. [Read more.](#)
2. The “hoghouse” procedure is unique to the South Dakota Legislature. It is an amending process that allows the entire contents of a bill to be changed even long after the bill introduction deadline has passed. The term originated in 1921 when the procedure was used to authorize an expense allowance for legislators as a substitute for the construction of a hoghouse at State College, which is now South Dakota State University. Go [here](#) for more legislative terms.

## Spotlight on Pierre

The Pierre area is located in the heart of South Dakota. Not only does Pierre serve as the state capital, but this riverfront community provides the opportunity for a picnic lunch next to the river during the work day. The community is an outdoor enthusiast’s dream. With the beautiful Missouri River, Lake Oahe, and Fort Pierre National Grasslands, there’s no shortage of recreational activities.

Pierre has a robust arts community where people of all ages are encouraged to paint, dance, sing, and create. A wide variety of clubs and organizations are available for people of all ages to

make connections and friends. The area is large enough to meet someone new each day, yet small enough to see familiar faces at the grocery store. The Pierre Regional Airport has daily flights to Denver, and the central location makes it convenient to travel both across the state and across the country.

An outstanding education system makes this one of the best places to raise a family. Youth activities include soccer, baseball, hockey, basketball, swimming, and gymnastics. Summer recreational and after school programs keep kids safe and active. [Read more.](#)

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## Internship Program

The State of South Dakota intern program provides opportunities for college students to gain first-hand knowledge in a variety of fields including accounting, business, corrections, education, engineering, fisheries and wildlife, human services, law, marketing, medicine, nursing, social work, and information technology to name a few.

The intern program consists of three sessions - spring, summer, and fall. Several summer internships are still posted until February 18, 2018.

All applicants must register and apply through our jobs page. Please visit [this link](#) for more information.



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## Upcoming Job Fairs - We will be there!

### [South Dakota School of Mines & Technology Career Fair](#) (For Students Only)

Tuesday, February 13  
11:00 a.m. to 4:00 p.m.  
King Center Gym  
Rapid City, SD

### [South Dakota BIG Job Fair](#)

Thursday, March 1  
10:00 am to 4:00 pm  
Sioux Falls Convention Center  
Sioux Falls, South Dakota

### [Aberdeen Area Job Fair](#)

Tuesday, March 13  
12:30 p.m. to 5:00 p.m.  
Aberdeen Civic Arena  
Aberdeen, SD

### [Black Hills Regional Job Fair](#)

Wednesday, March 14  
12:00 p.m.-6:00 p.m.  
Rushmore Plaza Civic Center  
Rapid City, SD

Can't attend? No problem. Information regarding the benefits of working for the State of South Dakota and our job postings can be found [here](#). A list of job fairs can also be found [here](#).

## Job Search Tips

### How to Search for Job Openings

All interested candidates must apply online through the State of South Dakota's Career website.

1. Go to <http://bhr.sd.gov/workforum>
2. Click Login or Register if you are a new user. You do NOT have to register to view our openings.

3. To view job openings click All Open Positions.
4. On the Openings Search page you can search using a variety of methods including keywords, location, agency, Job ID, etc.
5. Select a method to search for jobs.
6. Click on a Job Title to view the job posting.
7. If interested, click Apply Now.

### **How to Sign Up for Job Alerts:**

Signing up for our mailing list allows you to receive weekly email alerts of job postings.

1. Go to <http://tinyurl.com/getnotifiedSDjobs>
2. Type name and email address and click Subscribe (SDSTATEJOBS).
3. A confirmation email will be sent to email address provided.
4. Confirm receipt of email and you will start receiving job alerts.



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