**Seasonal/Temporary Job Title**:

**Type:**

Seasonal

Temporary

**HIRING MANAGER** (Name / Employee #):

**POSITION #(s):**      

**LOCATION:**      (Up to four locations can be added – please list all if more than one location is considered)

**DEPARTMENT & DIVISION:**

**TYPE OF ANNOUNCEMENT: Seasonal Temporary**

**CLOSING DATE:**

**RATE OF PAY: $**     

**Application Type accepted:** Choose Online only or Online and Paper. Online applications will be in Manager Space, ensure you have access. If you accept online, you are responsible for monitoring applications in Manager Space and setting up proxy for other users.

**Online only -** *Applicants must fill out the online application to be considered.* **Online and Paper -** *Applicants have the option to fill out the online application or the State of South Dakota Seasonal/Temporary Application form -*[*https://bhr.sd.gov/files/seas-tempapp.pdf*](https://bhr.sd.gov/files/seas-tempapp.pdf)*.*

**If you are accepting paper applications, provide your email address and mailing address:**

**Email:**

**Name and Mailing Address:**

**JOB DESCRIPTION**

*Please note this is a temporary or seasonal, non-benefited position, exempt from civil service.*

**General Requirements:**

**Knowledge, Skills, and Abilities:**

**Other Information:**