



## How to Get Started with SDLearn

The New LMS will arrive in late October.

SDLearn will streamline training for state employees. You will no longer need to remember multiple passwords or visit different websites. Getting started is easy!

### 1. LOG IN

Log in to SDLearn by clicking on the State of South Dakota Employees button. Type in your email address to continue.

External Users

State of South Dakota Employees

### 2. SEARCH FOR TRAINING COURSES

Click "Search for Learning Opportunities." This will bring you to Learner Home, where you can search for online training.



### 3. SEARCH BHR TRAINING COURSES

Click on View Upcoming Classes on the main page to see upcoming virtual and in-person training courses. Double-click on the course you want to register.



### 4. PERSONALIZE YOUR SKILL SET

Click on the "Skills" drop down. As you type, skills will populate below for you to select. Click "Continue" once you've finished.

You can also enter skills you want to develop, or block off those you don't want to develop so they don't appear in future searches.

You can go back to this page any time to update your preferences!



### 5. REMEMBER...

Training courses that have a fee will need to be approved by your direct supervisor.



## The Training & Development Digest

October 2022

### Upcoming Training Courses

Until all BHR training courses are available through SDLearn, new courses will continue to be listed on the BHR website:

#### Documenting Discipline Toolkit

- Nov 2, 2022, from 9:00 a.m. – Noon CT at the Sioux Falls Country Inn and Suites.

#### Challenge of Change

- Nov 1, 2022, from 1:00 – 4:00 p.m. CT at the Sioux Falls Country Inn and Suites.
- Nov 16, 2022, from 1:00 – 4:00 p.m. CT at the Becker-Hansen Building, Room B15, in Pierre.

#### Help Them Grow

- Nov 1, 2022, from 9:00 a.m. – Noon CT, at the Sioux Falls Country Inn and Suites.
- Nov 16, 2022, from 9:00 a.m. – Noon CT, at the Becker-Hansen Building, Room B15, in Pierre.

#### Microsoft Excell L100

- Nov 13, 2022, from 10:00 – 11:00 a.m. CT via Teams

### Register for Training Tuesdays

Training Tuesdays returns on Tuesday, October 18, with *Workplace Resilience: How to Thrive at Work to Become the Authentic You*.

Whether you are facing challenges that have resulted from organizational change, interpersonal relationships, or increased workloads, you need specific tools and techniques to not only survive times of hardship but thrive as a result of them.

As you strengthen your knowledge base and thrive to become a better you, studies have shown an increase in productivity, improved self-esteem, increased job satisfaction, and more. Why struggle when you can thrive as the authentic you? This presentation will:

- Re-establish your passion and commitment to your work to advance your life and career.
- Minimize work related stress to increase productivity and your moral.
- Recharge your mind-set in search of optimism and opportunity.
- Encourage personal responsibility by taking charge of your career in a strategic way.
- Promote a sense of health and wellness in facilitating your professional development.

This webinar is presented by Screen Actress Guild (SAG) actress, poet, and speaker Michelle Perdue.

Date: Tuesday, Oct 18

Time: 10:00 – 11:30 a.m. CT

Where: Zoom

Cost: \$30

[Click here to register for this webinar.](#)