



Accounting & Auditing Career Family LEVEL 5 DESCRIPTION - Professional Track

A-5

Class Code: 801015 Exempt Accountant/Auditor V

Summary

Performs advanced technical accounting work that is wide in scope and extremely complex. Employees at this level have extensive knowledge in multiple processes, systems, practices that cross all relevant business areas and have statewide impact. Work at this level requires working under the guidance of statewide accounting policies and includes uniquely complex issues with many unknowns, and significant risk to the State. This role is typically occupied by 1 or 2 employees across the State Government.

Accountabilities

- Serves as an expert, financial professional for the state in one or more accounting areas characterized as having the scope and complexity to affect accounting operations statewide.
- Evaluates accounting processes and provides insights, implications, and recommendations to executive team and senior management.
- Investigates and provides solutions for complex systems/process problems where analysis of situations or data requires an evaluation of intangible variables.
- Uses strong judgment and knowledge to ensure validity of data and supports statewide financial management reporting, accounting systems and records, consolidation and budgeting processes which provide employees with direct access to relevant, accurate data.
- Updates, implements, and integrates accounting systems or accounting related information systems to provide timely and accurate financial information for internal management reporting and to meet external reporting requirements.
- Maintains sufficient awareness of all developments and trends to anticipate technical changes in reporting requirements both in accordance to accounting principles and external regulations.
- Implements new accounting requirements across the state and determines how accounting policies/updates are implemented into related information systems.
- Provides expert resolution of issues and monitors integration and quality of agency data and reporting.
- May manage multiple accounting projects, including the establishment of plans and prioritization of initiatives, identification of resource needs, and anticipation of conflicting needs to proactively resolve them.

Competencies

- **Expertise:** Develops self to expand own knowledge, applies it, and shares with others
- **Problem-Solving:** Recognizes and evaluates problems, and recommends sound solutions
- **Assertiveness:** Acts with confidence and completes work independently
- **Decisiveness:** Exercises sound judgment and makes timely, well-informed decisions
- **Relationship Building:** Builds, maintains, and strengthens relationships with others who can provide support
- **Organizational Awareness:** Acts with an understanding of organizational realities

Job Knowledge (typical education/experience needed for entry into the level)

4-year Accounting Degree and 3-5 years of progressive experience equivalent to Level 4 of the Accounting Job Family.
10-17 years cumulative experience in Accounting Job Family.

Career Development

This role provides the opportunity to serve as a statewide expert and have an impact on all state financial systems across the agencies, including a significant role in shaping accounting policy for the state; provide solutions to complex, statewide financial problems; and advise management on financial issues.

To develop proficiency in this role, it will be important to build and strengthen relationships across the state; have continued focus and identify ways to grow own technical and procedural knowledge; and communicate effectively in order to inform, educate, and influence.